

July 18, 2016 7:00 P.M.

**JONES COUNTY BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET**

**TRENTON, NC 28585**

**MINUTES**

**COMMISSIONERS PRESENT:**

Zack Koonce, Chairperson  
Frank Emory, Vice-Chairperson  
Mike Haddock, Commissioner  
Joseph Wiggins, Commissioner  
Sondra Ipock-Riggs, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Angelica Hall, Clerk

**COMMISSIONERS ABSENT:**

The Chairperson called the meeting to order. Commissioner Frank Emory gave the invocation.

**MOTION** was made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock, and unanimously carried **THAT** the agenda be **APPROVED** as presented.

**MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Mike Haddock, and unanimously carried **THAT** the minutes for the Regular Meeting on June 20, 2016 be **APPROVED**.

**PUBLIC COMMENT PERIOD:**

No Public Comment

**1. JACOB MORGAN-VOLUNTARY AGRICULTURAL DISTRICT UPDATE**

Mr. Jacob Morgan, Interim Director Jones County Cooperative Extension, presented and provided the Board an update on the County Voluntary Ag Districts. Informational only, no action needed by the Board.

**2. JUNE TAX COLLECTION REPORT**

Mr. Samuel Croom, Tax Administrator presented to the Board the Tax Collection Report through June 2016. Informational only, no action needed by the Board. A Copy of the Tax Collection Report is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

**3. TAX EXEMPTION REQUEST**

Mr. Samuel Croom, Tax Administrator presented to the Board a Tax Exemption Request.

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the Tax Exemption Request be **APPROVED** as presented. A copy of this request is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

**4. 2015 TAX SETTLEMENT REPORT**

Mr. Samuel Croom, Tax Administrator presented to the Board the 2015 Settlement Report. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Frank Emory and unanimously carried **THAT** the Settlement Report be **APPROVED** as presented. A copy of this request is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

**5. REVIEW OFFICER APPOINTMENT**

Mr. Samuel Croom, Tax Administrator requested the Board appoint Hope Avery as a Review Officer. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the request to appoint Hope Avery as a Review Officer be **APPROVED** as presented.

**6. TAX COLLECTOR CHARGE- 2016 LEVY**

Mr. Samuel Croom, Tax Administrator requested to be charged as the Tax Collector for fiscal year 2016-2017. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Frank Emory and unanimously carried **THAT** the request be **APPROVED** as presented.

**7. CHILD FATALITY REPORT**

Mr. Wesley Smith, Health Director, presented to the Board the 2014-2015 and 2015-2016 Child Fatality Reports. Informational only, no action needed by the Board. A copy of this request is marked **EXHIBIT D** and is hereby incorporated and made a part of the minutes.

**8. 1/4 CENT SALES TAX REFERENDUM REQUEST**

Mr. Franky Howard, County Manager presented information to the Board and requested to ask the Jones County Board of Elections to place 1/4 cent Sales Tax Referendum on the November Ballot. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the request be **APPROVED** as presented.

**9. HCCBG FUNDING PLAN AMENDMENT**

Mr. Franky Howard presented to the Board the latest Funding Plan for the HCCBG Funds for Jones County. The information is the recommendation of the Aging Planning Board. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the request be **APPROVED** as presented. A copy of this request is marked **EXHIBIT E** and is hereby incorporated and made a part of the minutes.

**10. CLOSED SESSION REQUEST NCGS 143-318. 11(6)**

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the Board go into Closed Session. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the Board go out of Closed Session.

**11. CALL FOR PUBLIC HEARING- HEALTH AND HUMAN SERVICES  
CONSOLIDATION**

Mr. Franky Howard, County Manager provided the Board with information pertaining to Health and Human Services Consolidation. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** a Public Hearing be called for August 22, 2016, to consider implementation of the consolidated human services agency pursuant to NC General Statutes Sec. 153A-77, adoption of a personnel policy that complies with the standards for a Federal Merit system of personnel administration, taking personnel actions and making appointments. A copy of this information is marked **EXHIBIT F** and is hereby incorporated and made a part of the minutes.

**COUNTY MANAGER'S REPORT**

Mr. Franky Howard provided the Board with an update on the Hoffman Forest.

**COMMISSIONER'S REPORTS**

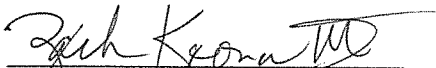
*Commissioner Sondra Ipock-Riggs* provided an update on Progress Energy, requested an update on FSA and also requested White Oak River Road be fixed because it is not wide enough for two vehicles to pass by.


*Commissioner Joseph Wiggins* reported a complaint from a neighbor about a dog.

**PUBLIC COMMENT**

Mr. Wayne Hurley questioned why his water and trash keeps going up and that he agrees with the 1/4 cent sales tax.

**MOTION** made by Commissioner Joe Wiggins, seconded by Commissioner Mike Haddock, and unanimously carried **THAT** the meeting be **ADJOURN** at 8:15 p.m.

  
Zack Koonce  
Chairman

  
Angelica Hall  
Clerk to the Board

## EXHIBIT A



## COUNTY OF JONES

JONES COUNTY TAX OFFICE

Samuel B. Croom  
Tax Administrator

P.O. Box 87  
Trenton, North Carolina 28585-0087


Phone: (252)448-2546  
Fax: (252)448-1080

June 30, 2016

Jones County Tax Collector:

For the Month of June:

2015 Levy Collected by Tax Office:	\$ 33,746.36
2015 Levy Collected by NCVTS:	50,321.84
2006-2014 Levy Collected:	10,751.39
Total Levy Collected:	<u>\$ 94,819.59</u>

  
\_\_\_\_\_  
Samuel B. Croom  
Jones County Tax Administrator

2015 Levy: \$ 6,513,051.08

Collected on 2015 Levy as of 6/30/2016: 6,300,078.85

Other Levy Adjustments:

Releases:	56,835.38
Write-Offs:	123.86
Debits /Credits/Refunds	(40,506.59)
Total Levy Reduction:	<u>\$ 6,316,531.50</u>

Percent (%) of Levy Reduced as of 6/30/16: 96.98%

Percent (%) of Levy Reduced as of 6/30/15: 97.39%

## EXHIBIT B

Form AV-10  
(Rev. 03-14)APPLICATION for TAX YEAR 2016Property Tax Exemption or ExclusionCOUNTY: Jones

MUNICIPALITY: \_\_\_\_\_

Full Name of Owner(s): James Maides (GreenCo Land LLC)Trade Name of Business: Green Recycling Solutions LLCMailing Address of Owner: 1166 Center St. Jacksonville NC 28506Phone Numbers: Home: 910-938-5900 Work: 910-595-4113 Cell: 910-389-1825

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: Conveyor 09-315-02 Address/Location: 11710 Hwy 17 North Maysville NCProperty ID #: Rotochopper 15-2825 Address/Location: 11710 Hwy 17 North Maysville NC

Property ID #: \_\_\_\_\_ Address/Location: \_\_\_\_\_

**Non-Deferment Exemptions and Exclusions**—Check or write in the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- |   |  |  |                                     |
|---|--|--|-------------------------------------|
| <input checked="" type="checkbox"/> G.S. 105-275(8) | Pollution abatement/recycling            | <input type="checkbox"/> G.S. 105-278.5  | Religious educational assemblies    |
| <input type="checkbox"/> G.S. 105-275(17)           | Veterans organizations                   | <input type="checkbox"/> G.S. 105-278.6  | Home for the aged, sick, or infirm  |
| <input type="checkbox"/> G.S. 105-275(18),(19)      | Lodges, fraternal & civic purposes       | <input type="checkbox"/> G.S. 105-278.6  | Low- or moderate-income housing     |
| <input type="checkbox"/> G.S. 105-275(20)           | Goodwill Industries                      | <input type="checkbox"/> G.S. 105-278.6  | YMCA, SPCA, VFD, orphanage          |
| <input type="checkbox"/> G.S. 105-275(45)           | Solar energy electric system             | <input type="checkbox"/> G.S. 105-278.6A | CCRC-Attach Form AV-11              |
| <input type="checkbox"/> G.S. 105-275(46)           | Charter school property                  | <input type="checkbox"/> G.S. 105-278.7  | Other charitable, educational, etc. |
| <input type="checkbox"/> G.S. 105-277.13            | Brownfields-Attach brownfields agreement | <input type="checkbox"/> G.S. 105-278.8  | Charitable hospital purposes        |
| <input type="checkbox"/> G.S. 105-278.3             | Religious purposes                       | <input type="checkbox"/> G.S. 131A-21    | Medical Care Commission bonds       |
| <input type="checkbox"/> G.S. 105-278.4             | Educational purposes (Institutional)     | <input type="checkbox"/> Other:          | _____                               |

**Tax Deferment Programs**—Check the tax deferment program for which this application is made. \*\*\*These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.\*\*\*

- |  |   |
|--|---|
| <input type="checkbox"/> G.S. 105-275(12)  | Nonprofit corporation or association organized to receive and administer lands for conservation purposes    |
| <input type="checkbox"/> G.S. 105-275(29a) | Historic district property held as a future site of a historic structure                                    |
| <input type="checkbox"/> G.S. 105-277.14   | Working waterfront property   |
| <input type="checkbox"/> G.S. 105-277.15A  | Site infrastructure land  |
| <input type="checkbox"/> G.S. 105-278      | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| <input type="checkbox"/> G.S. 105-278.6(a) | Nonprofit property held as a future site of low- or moderate-income housing                                 |

Describe the property: Conveyor w/ ChucksRotochopper

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: \_\_\_\_\_

**AFFIRMATION:** I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): James Maides Title: Manager/Member Date: 6/20/16

(All tenants of a tenancy Title: \_\_\_\_\_ Date: \_\_\_\_\_

in common must sign.) Title: \_\_\_\_\_ Date: \_\_\_\_\_

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: ☐ APPROVED ☐ DENIED BY: \_\_\_\_\_ REASON FOR DENIAL: \_\_\_\_\_



Waste Management  
ENVIRONMENTAL QUALITY

## TAX CERTIFICATION

In accordance with the provisions of the General Statutes of North Carolina [G.S. 130A-294(a)(3); G.S. 105-122(b); G.S. 105-130.10; G.S. 105-130.5(b)(6); and G.S. 105-275(8)], this is to certify that:

GREEN RECYCLING SOLUTIONS LLC  
11710 HWY 17  
MAYSVILLE NC 28555  
JONES COUNTY

filed a request for tax certification on resource recovery or recycling facilities and/or equipment on 2/15/2016.

The Division of Waste Management of the North Carolina Department of Environmental Quality inspected or verified these resource recovery or recycling facilities and/or equipment on 3/3/2016, and found that the facilities and/or equipment in Enclosure (1) meet the requirements of the Standards for Special Tax Treatment of Recycling and Resource Recovery Equipment and Facilities.

DATE TAX CERTIFICATION APPROVED: 6/7/2016

Digitally signed by Jason M. Watkins  
DN: cn=Jason M. Watkins, o=Solid  
Waste, ou=Waste Management,  
email=jason.watkins@ncdenr.gov,  
c=US  
Date: 2016.06.07 13:02:45 -04'00'

Jason M. Watkins  
Field Operations Branch Head  
Div. of Waste Management, Solid Waste Section

Enclosure: Property Listing

cc: Jones County Tax Supervisor  
Ray Williams, Environmental Senior Specialist  
Drew Hammonds, Environmental Supervisor

State of North Carolina | Environmental Quality | Waste Management  
1646 Mail Service Center | 217 West Jones Street | Raleigh, NC 27699-1646  
919 707 8200

GREEN RECYCLING SOLUTIONS LLC  
JONES COUNTY  
6/7/2016

Property Type / Description	Serial/Asset Number	Year Acquired	Original Cost
CONVEYOR W/ CHUTES	09-315-02	15	\$38,198.00
ROTOCHOPPER	15-2825	15	\$280,855.00
Total			\$319,053.00

EXHIBIT C



## COUNTY OF JONES

JONES COUNTY TAX OFFICE

P.O. Box 87

TRENTON, NORTH CAROLINA 28585-0087

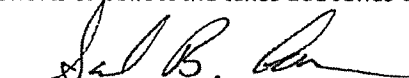
Samuel B. Croom  
Tax AdministratorPhone: 252-448-2546  
Fax: 252-448-1080  
scroom@jonescountync.gov

July 6, 2016

I, Samuel B. Croom, Jones County Tax Collector provide the attached 2015 settlement reports to the Jones County Board of Commissioners. These reports are summaries of detailed reports on payments collected within the Jones County Tax Office in 2015, uncollected taxes due Jones County and a summary of deferred taxes. Detailed lists are stored within the Jones County Tax Office on paper and within computer software.

I have made diligent efforts to collect the taxes due Jones County by all means available to me.

Prepared by:

  
\_\_\_\_\_  
Samuel B. Croom, Jones County Tax Collector

Accepted by: Jones County Commissioners

\_\_\_\_\_  
Zacharias Amos Koonce, III, Chairman\_\_\_\_\_  
Charlie Franklin Emory, Jr., Vice Chair\_\_\_\_\_  
Joseph F. Wiggins, Commissioner\_\_\_\_\_  
William Michael Haddock, Commissioner\_\_\_\_\_  
Sondra Ipock-Riggs, Commissioner



Summary of Total Collections  
In Jones County Tax Office  
Year Ending June 30, 2016

Month	2016 Prepayments	2015 County Levy	2015 County Releases	County	Districts' Releases	Other Districts' Releases	Prior Years County Releases	Mayesville Levy (Town)	Pollockville Levy (Town)	Trenton Levy (Town)	Rock Creek FD Levy	Pollockville FD Levy	Trenton Levy	Comfort FD Levy	Xroads FD Levy	Wye Fork FD Levy	Drainage	2015 Total
July	71,061.52	1,144.09	338.59	356.16	55.00	36,602.03	5,027.58	-	522.27	5.91	957.14	463.64	126.86	103.09	61.56	5.26	114,936.86	
August	823,984.96	5,211.25	1,204.84	181.24	-	28,991.41	43,765.67	33.28	5,083.43	2,151.96	4,823.10	5,640.56	1,286.11	1,767.41	1,994.51	641.18	920,172.58	
September	281,170.51	7,457.82	301.78	350.87	48.79	30,713.38	10,198.79	-	3,843.06	418.93	2,387.55	2,626.93	387.43	1,182.59	532.61	152.31	333,614.09	
October	223,862.44	2,364.30	342.19	78.66	226.64	20,636.73	6,381.59	-	3,329.27	270.70	1,319.02	1,668.88	461.30	266.42	832.37	420.35	259,449.07	
November	758,936.53	2,052.25	374.08	13.08	-	27,577.58	41,473.22	13.07	8,485.65	1,772.71	5,643.55	4,109.45	1,674.55	1,832.63	1,288.69	266.69	853,064.32	
December	2,314,174.96	9,929.00	160.56	222.08	16.73	20,872.10	46,815.78	50.24	15,919.66	2,381.55	12,032.48	12,875.56	4,272.39	6,560.07	4,761.45	2,276.47	2,442,992.71	
January	122.77	601,503.43	15,421.88	429.22	5,416.93	173.74	21,421.38	-	4,981.04	263.06	4,699.99	3,177.13	1,326.74	3,477.18	1,618.20	874.86	653,406.62	
February	1,634.58	237,000.04	3,109.34	473.14	103.48	18.43	15,202.06	5.89	2,509.63	62.91	1,409.12	1,946.01	455.86	512.71	1,071.13	186.10	271,601.25	
March	4,616.18	162,925.08	2,706.66	898.07	270.40	9.04	24,732.59	9,900.69	-	3,166.12	70.46	976.65	1,125.12	341.10	362.23	65.90	204,131.91	
April	1,715.39	95,182.57	412.31	237.82	64.11	98.28	13,161.57	5,738.73	68.76	1,147.74	0.62	882.52	728.23	268.70	226.93	272.66	117,779.86	
May	3,349.03	46,903.87	6,674.60	767.57	248.25	27.56	14,339.68	5,464.11	28.38	527.00	-	232.49	269.08	209.97	73.66	96.69	68,183.05	
June	7,154.51	35,480.27	278.95	60.00	12.93	12,883.16	6,794.87	-	265.03	-	331.98	134.32	77.91	153.45	37.19	-	56,159.18	
Total	18,592.46	5,652,176.18	56,761.45	5,537.86	7,328.19	675.21	255,675.90	214,222.20	199.62	49,775.90	7,398.81	35,845.59	34,773.91	10,888.92	16,518.37	13,033.03	5,033.07	6,295,491.50

\*Notes: Releases not included in totals

Prepayments of 2015 taxes in July's totals  
Payments include back, interest and penalties  
Prepayments for 2016 taxes not in 2015 totals

Summary of Uncollected Tax Receipts by Year of Levy  
Year Ending June 30, 2016

Year	Levy		Advertising Cost		Penalty		Total Due		Total Due Fire Districts and Drainage District								Totals
	County	Cities	County	Cities	County	Cities	County	Cities	Rock Creek FD	Pollocksville FD	Trenton FD	Comfort FD	Hargetts FD	Wyse Fork FD	Drainage		
2015	199,641.16	15,053.28	534.64	1,982.36	45.70	201,623.52	15,098.98	8.71	1,009.24	1,067.67	626.78	449.69	343.31	38.22	220,800.76		
2014	64,759.10	7,701.11	191.50	437.46	8.80	65,196.56	7,709.91	1.43	274.24	336.34	203.94	107.32	-	7.17	74,028.41		
2013	46,438.78	4,826.31	124.76	284.62	12.90	46,723.40	4,839.21	11.80	-	-	-	-	-	5.00	51,704.17		
2012	31,870.32	3,549.80	89.32	294.25	12.54	32,164.57	3,562.34	3.89	-	-	-	-	-	-	35,820.12		
2011	21,781.49	2,997.48	70.32	211.89	42.55	21,993.38	3,040.03	0.30	-	-	-	-	-	-	25,104.03		
2010	15,671.56	2,796.89	53.43	196.26	88.93	15,867.82	2,885.82	1.01	-	-	-	-	-	-	18,808.08		
2009	12,936.14	1,796.02	47.86	162.15	44.86	13,098.29	1,840.88	0.14	-	-	-	-	-	-	14,987.17		
2008	12,035.69	1,561.34	41.76	129.62	45.19	12,165.31	1,606.53	0.57	-	-	-	-	-	-	13,814.17		
2007	10,322.74	1,593.31	35.92	177.05	37.01	10,499.79	1,630.32	-	-	-	-	-	-	-	12,166.03		
2006	9,461.21	1,549.16	34.43	107.64	37.63	9,568.85	1,586.79	-	-	-	-	-	-	-	11,190.07		
Totals	424,918.19	43,424.70	1,223.94	3,983.30	376.11	428,901.49	43,800.81	27.85	1,283.48	1,404.01	830.72	557.01	343.31	50.39	478,423.01		

Summary of Deferred Tax by Year of Levy  
Year Ending June 30, 2016

Year	Deferment Amount (Tax Base)	Rollback Amount (Tax Base)	Deferment Not Billed (Tax Base)	Deferment (Tax Levy)	Interest Until 6/30/16	Total Deferment and Interest (Tax Levy)
2015	131,803,902	1,281,475	130,522,427	1,031,127	59,290	1,090,417
2014	131,602,817	1,387,976	130,214,841	1,002,654	147,892	1,150,546
2013	89,240,511	992,026	88,248,485	705,988	167,672	873,660
2012	88,821,652	1,202,153	87,619,499	700,956	229,563	930,519
Totals	309,664,980	3,582,155	306,082,825	2,409,598	545,127	2,954,725

## EXHIBIT D

**Jones County Health Department  
Child Fatality Prevention Team  
Summary of Activity for FY 2014-15**

**Background:**

North Carolina has a three-tier Child Fatality Prevention System of which the local child fatality prevention teams are one component. The three tiers of the system include the North Carolina Child Fatality Task Force which is a legislative study commission, the North Carolina Child Fatality Prevention Team (State Team) which reviews child deaths through the Medical Examiner system, and the Community Child Protection Teams which review active cases of suspected abuse and neglect, and child deaths due to suspected abuse and neglect. The local child fatality prevention teams (CFPTs) were legislatively established in 1993 and there are teams in all 100 counties. It is the responsibility of the Local Health Departments to assure these teams are operational. The mission of the local teams is to review the deaths of children, ages

0-17, that are not due to suspected abuse and neglect and about which no report for abuse or neglect had been made to the county department of social services within the previous 12 months. The local CFPTs review those child deaths due to homicide, suicide, fires, illness, prematurity and perinatal causes, among others, to search for ways to prevent child deaths.

**Purpose:**

The primary purpose of local child fatality prevention teams is to: 1) identify the causes of child deaths; 2) identify gaps or deficiencies that may exist in order to improve the delivery of services to children and families; and 3) make recommendations for changes and carry out changes that could prevent future child fatalities.

**Scope of Work and Deliverables:**

The Local Health Department shall have its Child Fatality Prevention Team review the deaths of children, ages 0-17, that are not due to suspected abuse and neglect and about which no report for abuse or neglect had been made to the county department of social services within the previous 12 months. The local CFPTs review those child deaths due to homicide, suicide, fires, illness, prematurity and perinatal causes, among others, to search for ways to prevent child deaths. Specifically the Local Health Department shall:

1. Meet a minimum of four times per year to review those child fatalities not due to suspected abuse or neglect, make recommendations to prevent child deaths, and develop action plans to prevent child deaths.
2. Submit team recommendations to the board of county commissioners and the local board of health, or other appropriate governing body, and advocate for system improvements and needed resources.
3. Submit an annual online report identifying local team accomplishments and activities to the Team Coordinator in the Children and Youth Branch by March 30, 2016. By January 30, 2016, each local CFPT will receive a link from the Team Coordinator to allow access to the website where the online report is to be submitted.
4. Report findings in connection with each child death review to the Branch's Team Coordinator. Findings are to be submitted on the required CFPT report forms within 45 days after each review is completed. The CFPT report form cover sheet will be sent to all local teams who have child deaths to review each quarter.

5. Disclose only that information which is necessary to carry out the purposes of the CFPT. Confidential information and records created by a CFPT in the exercise of its duties are not subject to discovery or introduction into evidence in any proceedings.
6. Notify the Team Coordinator of each new local team Chairperson and new Review Coordinator within 30 days of each person joining the team.

**Performance Measures/Reporting Requirements:**

Performance Measure #1: By May 31, 2016, meet a minimum of four times per year to review child fatalities, make recommendations to prevent child deaths, and develop action plans to prevent child deaths.

Performance Measure #2: By May 31, 2016, submit annual team recommendations to the board of county commissioners and the local board of health, or other appropriate governing body, and advocate for system improvements and needed resources.

Performance Measure #3: By March 30, 2016, submit an annual online report identifying local team accomplishments and activities to the Children and Youth Branch's Team Coordinator.

Performance Measure #4: Within 45 days from the review of a child's death, local teams are to complete a CFPT Confidential Report Form and submit it to the Team Coordinator.

Performance Measure #5: Each new local team Chairperson and new Review Coordinator will notify the Team Coordinator of their new position on the local team within 30 days of joining the local team.

**Performance Monitoring and Quality Assurance:**

To ensure adequate performance of each team:

1. The Branch's Team Coordinator will provide technical assistance to the local team, as needed, by telephone, email, or other written correspondence.
2. The Team Coordinator will monitor all county CFPT annual reports for team issues and activities and provide ongoing phone, email, or web-based technical assistance as needed. All counties' CFPTs will be monitored once every three years to assess the team's progress towards meeting the service deliverables, in a rotation so one-third of the counties' CFPTs are monitored each year. The monitoring will include at least one telephone, email or on-site consultation. Consequences of performance below expectations may result in a corrective action plan being written by the Team Coordinator and additional monitoring of the CFPT in accordance with the plan.
3. The Team Coordinator will provide a follow-up letter within two weeks of the monitoring visit identifying any non-completed activities and the actions to be taken.

**Funding Guidelines or Restrictions:**

Local CFPT funds allocated through the Agreement Addendum for Activity 352 (Child Fatality Prevention Teams) can be spent only for developing and/or implementing child fatality prevention activities, for hiring staff to support the CFPT, and for providing community-level child fatality prevention training sessions.

Summary of Activity by Jones County CFPT for FY 2014-15:Performance Measure #1: *Met*

- Jones County CFPT met a total of four (4) times in FY 2014-15:
  - July 23, 2014
  - October 29, 2014
  - January 28, 2015
  - April 22, 2015
- Highlights of Meetings:
  - Training provided by Brenda Edwards, Team Coordinator, at July 2014 meeting
  - One (1) child fatality case reviewed at October 2014 meeting
    - Pre-term birth/death
    - No recommendations from committee to prevent similar child deaths in the future

Performance Measure #2: *Not Met*

- Annual Report to Jones County Board of Commissioners on July 7, 2016
- Annual Report to Jones County Board of Health on July 28, 2016

Performance Measure #3: *Met*

- Annual online report identifying local team accomplishments and activities submitted to Brenda Edwards, Team Coordinator, was completed on February 1, 2015.

Performance Measure #4: *Met*

- No child death reviews required for FY 2014-15
- The child death report reviewed in October of 2014 was a FY 2013-14 case
  - Report of child fatality on February 24, 2013 was received December 30, 2013
  - Should have been reviewed at January 2014 CFPT meeting

Performance Measure #5: *Met*

- Lisa Davis, RN, Nursing Supervisor I, served as Chair through the October 2014 meeting
- Amy Carter, PH Educator II, served as Review Coordinator for entire FY, and assumed role of Chair of local team beginning with the January 2015 meeting; Brenda Edwards, Team Coordinator, notified in a timely manner  
(Note: *Wesley P. Smith, Health Director, assumed role of Chair beginning April 2016*)

Funding for FY 2014-15:

- Jones County CFPT received \$218.00 in FY 2014-15 to support activities of the local team

Respectfully submitted,

---

Wesley P. Smith, Jones County CFPT Chair

**Jones County Health Department  
Child Fatality Prevention Team  
Summary of Activity for FY 2015-16**

**Background:**

North Carolina has a three-tier Child Fatality Prevention System of which the local child fatality prevention teams are one component. The three tiers of the system include the North Carolina Child Fatality Task Force which is a legislative study commission, the North Carolina Child Fatality Prevention Team (State Team) which reviews child deaths through the Medical Examiner system, and the Community Child Protection Teams which review active cases of suspected abuse and neglect, and child deaths due to suspected abuse and neglect. The local child fatality prevention teams (CFPTs) were legislatively established in 1993 and there are teams in all 100 counties. It is the responsibility of the Local Health Departments to assure these teams are operational. The mission of the local teams is to review the deaths of children, ages

0-17, that are not due to suspected abuse and neglect and about which no report for abuse or neglect had been made to the county department of social services within the previous 12 months. The local CFPTs review those child deaths due to homicide, suicide, fires, illness, prematurity and perinatal causes, among others, to search for ways to prevent child deaths.

**Purpose:**

The primary purpose of local child fatality prevention teams is to: 1) identify the causes of child deaths; 2) identify gaps or deficiencies that may exist in order to improve the delivery of services to children and families; and 3) make recommendations for changes and carry out changes that could prevent future child fatalities.

**Scope of Work and Deliverables:**

The Local Health Department shall have its Child Fatality Prevention Team review the deaths of children, ages 0-17, that are not due to suspected abuse and neglect and about which no report for abuse or neglect had been made to the county department of social services within the previous 12 months. The local CFPTs review those child deaths due to homicide, suicide, fires, illness, prematurity and perinatal causes, among others, to search for ways to prevent child deaths. Specifically the Local Health Department shall:

1. Meet a minimum of four times per year to review those child fatalities not due to suspected abuse or neglect, make recommendations to prevent child deaths, and develop action plans to prevent child deaths.
2. Submit team recommendations to the board of county commissioners and the local board of health, or other appropriate governing body, and advocate for system improvements and needed resources.
3. Submit an annual online report identifying local team accomplishments and activities to the Team Coordinator in the Children and Youth Branch by March 30, 2016. By January 30, 2016, each local CFPT will receive a link from the Team Coordinator to allow access to the website where the online report is to be submitted.
4. Report findings in connection with each child death review to the Branch's Team Coordinator. Findings are to be submitted on the required CFPT report forms within 45 days after each review is completed. The CFPT report form cover sheet will be sent to all local teams who have child deaths to review each quarter.

5. Disclose only that information which is necessary to carry out the purposes of the CFPT. Confidential information and records created by a CFPT in the exercise of its duties are not subject to discovery or introduction into evidence in any proceedings.
6. Notify the Team Coordinator of each new local team Chairperson and new Review Coordinator within 30 days of each person joining the team.

**Performance Measures/Reporting Requirements:**

Performance Measure #1: By May 31, 2016, meet a minimum of four times per year to review child fatalities, make recommendations to prevent child deaths, and develop action plans to prevent child deaths.

Performance Measure #2: By May 31, 2016, submit annual team recommendations to the board of county commissioners and the local board of health, or other appropriate governing body, and advocate for system improvements and needed resources.

Performance Measure #3: By March 30, 2016, submit an annual online report identifying local team accomplishments and activities to the Children and Youth Branch's Team Coordinator.

Performance Measure #4: Within 45 days from the review of a child's death, local teams are to complete a CFPT Confidential Report Form and submit it to the Team Coordinator.

Performance Measure #5: Each new local team Chairperson and new Review Coordinator will notify the Team Coordinator of their new position on the local team within 30 days of joining the local team.

**Performance Monitoring and Quality Assurance:**

To ensure adequate performance of each team:

1. The Branch's Team Coordinator will provide technical assistance to the local team, as needed, by telephone, email, or other written correspondence.
2. The Team Coordinator will monitor all county CFPT annual reports for team issues and activities and provide ongoing phone, email, or web-based technical assistance as needed. All counties' CFPTs will be monitored once every three years to assess the team's progress towards meeting the service deliverables, in a rotation so one-third of the counties' CFPTs are monitored each year. The monitoring will include at least one telephone, email or on-site consultation. Consequences of performance below expectations may result in a corrective action plan being written by the Team Coordinator and additional monitoring of the CFPT in accordance with the plan.
3. The Team Coordinator will provide a follow-up letter within two weeks of the monitoring visit identifying any non-completed activities and the actions to be taken.

**Funding Guidelines or Restrictions:**

Local CFPT funds allocated through the Agreement Addendum for Activity 352 (Child Fatality Prevention Teams) can be spent only for developing and/or implementing child fatality prevention activities, for hiring staff to support the CFPT, and for providing community-level child fatality prevention training sessions.



Summary of Activity by Jones County CFPT for FY 2015-16:Performance Measure #1: Met

- Jones County CFPT met a total of four (4) times in FY 2015-16:
  - July 22, 2015
  - October 28, 2015
  - January 27, 2016
  - May 18, 2016 (Rescheduled from April 27, 2016)
- Highlights of Meetings:
  - No child fatality cases reviewed in FY 2015-16
  - At meeting in January 2016, local team approved the use Maternal/Child Health funds to initiate a child safe seat distribution program in Jones County, including training/certification of technicians and purchase of various types of infant/toddler car seats:
    - 3 technicians in Jones County were certified (JCHD, JCSD, Maysville PD)
    - 97 car seats purchased
    - Child Passenger Seat Distribution & Installation Policy Developed
  - Training of the local team on NC Safe Sleep and SIDs Prevention (Webinar) at May meeting

Performance Measure #2: Not Met

- Annual Report to Jones County Board of Commissioners on July 7, 2016
- Annual Report to Jones County Board of Health on July 28, 2016

Performance Measure #3: Met

- Annual online report identifying local team accomplishments and activities submitted to Brenda Edwards, Team Coordinator, was completed on February 1, 2016 for calendar year 2015.

Performance Measure #4: Met

- No child death reviews required for FY 2015-16

Performance Measure #5: Met

- Amy Carter, PH Educator II, served as Review Coordinator for entire FY, and served as Chair through the January 2016 meeting.
- Wesley P. Smith, Health Director, assumed role of Chair beginning with the May 2016 meeting; Brenda Edwards, Team Coordinator, notified in a timely manner

Funding for FY 2014-15:

- Jones County CFPT received \$218.00 in FY 2015-16 to support activities of the local team

Respectfully submitted,

---

Wesley P. Smith, Jones County CFPT Chair

## EXHIBIT E

Home and Community Care Block Grant for Older Adults															
County Funding Plan															
County Services Summary															
	A				B	C		D	E		F	G	H		I
	Access	In-Home	Other	Total		Required Local Match	Net Service Cost		USDA Subsidy	Total Funding			Projected HCCBG Units	Projected Reimbursement Rate	
Services															
Cong Nut			38736		4304	43040	4425	47465	5900	7.2949		80	5900		
HDM			39704		4412	44116	6150	50266	8200	5.3799		45	8200		
IHA LV II		19524			2169	21693		21693	1562	13.8862		8	2255		
IHA LV III		7769			863	8632		8632	622	13.8782		3	694		
Transportation	20967				2330	23297		23297	1324	17.6000		25	1324		
Senior Companion		6972			775	7747		7747	1614	4.7997		3	1614		

NAME AND ADDRESS COMMUNITY SERVICE PROVIDER Jones County DSS, PO Box 250 Trenton, NC 28585				Home and Community Care Block Grant for Older Adults County Funding Plan Provider Services Summary				DAA5-732 County: Jones July 1, 2016 through June 30, 2017													
Services	Ser. Delivery (Check One)		Block Grant Funding			B		C		D		E		F		G		H		I	
	Direct	Purch.	Access	In-Home	Other	Total	Required Local Match	Net* Serv Cost	USDA Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate	Projected HCCBG Clients	Projected Total Units							
Comp Nul		X			40000		4444	44444	6300	50744	8400	5.2910033	80	8400							
HDM		X			41000		4556	45556	6375	51931	8500	5.3594771	45	6500							
IHA LV II		X		19524			2169	21693		21693	1562	13.998178	8	2255							
IHA LV III				7769			863	8632		8632	622	13.878171	3	694							
Total																					
*Adult Day Care & Adult Day Health Care Net Service Cost				0	27293	81000	108293	12033	120326	12675	133001	19084	136	19849							
ADC																					
ADHC																					
Daily Care																					
Transportation																					
Administrative																					
Net Ser. Cost Total																					

Certification of required minimum local match availability.  
Required local match will be expended simultaneously  
with Block Grant Funding.

Authorized Signature, Title  
Community Service Provider

Signature, County Finance Officer

Signature, Chairman, Board of Commissioners

Date

Date

North Carolina Division of Aging and Adult Services									
Service Cost Computation Worksheet c:732A.xls									
Provider: Jones County DSS									
County: Jones									
Budget Period: 7/1/16 through 6/30/17									
Revision: Yes, No, revision date									
DAA-732A									
Grand									
Total									
1. Projected Revenues									
A. Fed/State Funding From the Division of Aging									
Required Minimum Match - Cash									
1)	11,748	4,304	4,412	2,169	863	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
Total Required Minimum Match - Cash									
1)	11,748	4,304	4,412	2,169	863	0			
Required Minimum Match - In-Kind									
1)	0	0	0	0	0	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
Total Required Minimum Match - In-Kind									
1)	0	0	0	0	0	0			
B. Total Required Minimum Match (Cash + In-Kind)									
1)	11,748	4,304	4,412	2,169	863	0			
C. Subtotal, Fed/State/Required Match Revenues									
1)	117,481	43,040	44,116	21,693	8,632	0			
D. USDA Cash Subsidy/Commodity Valuation									
1)	12,676	6,300	6,375	0	0	0			
E. OAA Title V Worker Wages, Fringe Benefits and Costs									
1)	0	0	0	0	0	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
F. Subtotal, Local Cash, Non-Match									
1)	0	0	0	0	0	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
Other Revenues, Non-Match									
1) EDIAP	0	0	0	0	0	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
G. Subtotal, Other Revenues, Non-Match									
1)	0	0	0	0	0	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
Local In-Kind Resources (Includes Volunteer Resources)									
1)	0	0	0	0	0	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
H. Subtotal, Local In-Kind Resources, Non-Match									
1)	0	0	0	0	0	0			
2)	0	0	0	0	0	0			
3)	0	0	0	0	0	0			
I. Client Program Income									
1)	0	0	0	0	0	0			
J. Total Projected Revenues (Sum I C,D,E,F,G,H, & I)									
1)	130,156	49,340	50,491	21,693	8,632	0			
Percent of Grand Total									
1)	100%	37.91%	38.73%	16.67%	6.63%	0.00%			

Division of Aging Service Cost Compilation Worksheet 3/99									
II. Line Item Expense									
Staff Salary From Labor Distribution Schedule	Grand Total	Admin. Cost	Service CN	Service HDM	Service IHALV II	Service IHALV III	Service	Service	Service
1) Full-time Staff	22,631	22,631	0	0					
2) Part-time staff (do not include Title V workers)	11,544	0	7,696	3,848					
<b>A. Subtotal, Staff Salary</b>	<b>34,175</b>	<b>22,631</b>	<b>7,696</b>	<b>3,848</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Fringe Benefits									
1) FICA @ 7.65 %	1,731	1,731	0	0					
2) Health Ins. @	2,375	2,375	0	0					
3) Retirement @ 7.07%	1,641	1,641	0	0					
4) Unemployment Insurance	0	0	0	0					
5) Worker's Compensation	0	0	0	0					
6) Other	0	0	0	0					
<b>B. Subtotal, Fringe Benefits</b>	<b>5,747</b>	<b>5,747</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Local In-Kind Resources, Non-Match									
1)	0	0	0	0					
2)	0	0	0	0					
3)	0	0	0	0					
<b>C. Subtotal, Local In-Kind Resources Non-Match</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. OAA Title V Worker Wages, Fringe Benefits and Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Travel									
1) Per Diem	0								
2) Mileage Reimbursement	0								
3) Other Travel Cost:	0		0						
<b>E. Subtotal, Travel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
General Operating Expenses									
1) Contracts	96,601		32,256	34,020	21,693	8,632			
2) Vehicle maintenance	1,850		1,850	0					
3) Maint/Bldg usage	0								
4) Supplies	0								
5) Utilities/phone	0								
6)	0								
7)	0								
8)	0								
<b>F. Subtotal, General Operating Expenses</b>	<b>98,451</b>	<b>0</b>	<b>34,106</b>	<b>34,020</b>	<b>21,693</b>	<b>8,632</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>G. Subtotal, Other Administrative Cost Not Allocated in Lines II.A through F</b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>
<b>H. Total Proj. Expenses Prior to Admin. Distribution</b>	<b>138,373</b>	<b>28,378</b>	<b>41,802</b>	<b>37,868</b>	<b>21,693</b>	<b>8,632</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>I. Distribution of Administrative Cost</b>	<b></b>	<b>-28,378</b>	<b>10,758</b>	<b>11,009</b>	<b>4,730</b>	<b>1,882</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>J. Total Proj. Expenses After Admin. Distribution</b>	<b>101,436</b>	<b></b>	<b>52,560</b>	<b>48,877</b>	<b>26,423</b>	<b>10,514</b>	<b>0</b>	<b>0</b>	<b>0</b>

Division of Aging Service Cost Computation Worksheet 3/99		Grand Total									
III. Computation of Rates		Grand Total									
A. Computation of Unit Cost Rate:											
1. Total Expenses (equals line II.J)		101,436									
2. Total Projected Units											
3. Total Unit Cost Rate											
B. Computation of Reimbursement Rate:											
1. Total Revenues (equals line I.J)		130,156									
2. Less: USDA (equals line I.D)		12,675									
Title V (equals line I.E and II.D)		0									
Non Match In-Kind (equals line I.H and II.C)		0									
3. Revenues Subject to Unit Reimbursement		117,481									
4. Total Projected Units (equals line III.A.2)											
5. Total Reimbursement Rate											
C. Units Reimbursed Through HCCBG											
D. Units Reimbursed Through Program Income*											
E. Units Reimbursed Through Remaining Revenues											
F. Total Units Reimbursed/Total Projected Units											

\* The Division of Aging ARMS deducts Reimbursement Rate income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

Information on this form (DOA-732A) corresponds with information stated on the Provider Services Summary (DOA-732) as follows:

Block Grant Funding Line 1.A DOA-732A DOA-732 Col. A

43040 44116 21693 8632 0 0 0 0

8400 8500 1562 622 #DIV/0! #DIV/0! #DIV/0! #DIV/0!

5.1238 5.1901 13.888 13.8778 #DIV/0! #DIV/0! #DIV/0! #DIV/0!

AGENCY NAME: Jones County DSS

NC DIVISION OF AGING AND ADULT SERVICES  
COST OF SERVICES - ATTACHMENT A  
LABOR DISTRIBUTION SCHEDULE DAAS-792A1

CN

HDM

FY: 16-17

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL SALARY	ADMIN. SALARY	SERVICE	SERVICE	SERVICE	SERVICE
Shelia Ward	full time		\$46,994	\$17,368	\$0			
Shirley Bell	part time		\$7,696	0	3,848	3,848	0	0
Elver Holt	part time		\$3,848	0	3,848	0	0	0
O. Wesley Stewart	full time		\$69,863	3,493	0	0	0	0
Melanie B. Danza	full time		\$35,000	1,750	0	0	0	0
			\$0					

SUBTOTAL FT:	\$151,857	\$22,631	\$0	\$0	\$0	\$0	\$0
SUBTOTAL PT:	11,544	0	7,696	3,848	0	0	0
TOTAL	\$163,401	\$22,631	\$7,696	\$3,848	\$0	\$0	\$0
PERCENT FT:	92.94%	100.00%	0.00%	0.00%	0.00%	#DIV/0!	#DIV/0!
PERCENT PT:	7.06%	0.00%	100.00%	100.00%	0.00%	#DIV/0!	#DIV/0!

## EXHIBIT F

GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 2011SESSION LAW 2012-126  
HOUSE BILL 438

AN ACT TO PROMOTE EFFICIENCY AND EFFECTIVENESS IN THE ADMINISTRATION OF HUMAN SERVICES AND TO STRENGTHEN THE LOCAL PUBLIC HEALTH INFRASTRUCTURE BY ESTABLISHING A PUBLIC HEALTH IMPROVEMENT INCENTIVE PROGRAM AND ENSURING THE PROVISION OF THE TEN ESSENTIAL PUBLIC HEALTH SERVICES.

The General Assembly of North Carolina enacts:

SECTION 1. G.S. 153A-77 reads as rewritten:

"§ 153A-77. Authority of boards of commissioners in certain counties over commissions, boards, agencies, etc.

(a) In the exercise of its jurisdiction over commissions, boards and agencies, the board of county commissioners may assume direct control of any activities theretofore conducted by or through any commission, board or agency by the adoption of a resolution assuming and conferring upon the board of county commissioners all powers, responsibilities and duties of any such commission, board or agency. This ~~subsection~~section shall apply to the board of health, the social services board, area mental health, developmental disabilities, and substance abuse area board ~~and/or~~ any other commission, board or agency appointed by the board of county commissioners or acting under and pursuant to authority of the board of county commissioners of said ~~county~~county except as provided in G.S. 153A-76. A board of county commissioners exercising the power and authority under this subsection may, notwithstanding G.S. 130A-25, enforce public health rules adopted by the board through the imposition of civil penalties. If a public health rule adopted by a board of county commissioners imposes a civil penalty, the provisions of G.S. 130A-25 making its violation a misdemeanor shall not be applicable to that public health rule unless the rule states that a violation of the rule is a misdemeanor. The board of county commissioners may exercise the power and authority herein conferred only after a public hearing held by said board pursuant to 30 days' notice of said public hearing given in a newspaper having general circulation in said county.

The board of county commissioners may also appoint advisory boards, committees, councils and agencies composed of qualified and interested county residents to study, interpret and develop community support and cooperation in activities conducted by or under the authority of the board of county commissioners of said county.

A board of county commissioners that has assumed direct control of a local health board after January 1, 2012, and that does not delegate the powers and duties of that board to a consolidated health service board shall appoint an advisory committee consistent with the membership described in G.S. 130A-35.

(b) In the exercise of its jurisdiction over commissions, boards, and agencies, the board of county commissioners of a county having a county manager pursuant to G.S. 153A-81 may:

- (1) Consolidate ~~the provision~~certain provisions of human services in the county under the direct control of a human services director appointed and supervised by the county manager in accordance with subsection (e) of this section;
- (2) Create a consolidated human services board having the powers conferred by subsection (c) of this section;
- (3) Create a consolidated county human services agency having the authority to carry out the functions of any combination of commissions, boards, or agencies appointed by the board of county commissioners or acting under and pursuant to authority of the board of county commissioners, including



\* H 4 3 8 - V - 5 \*



the local health department, the county department of social services, and the area mental health, developmental disabilities, and substance abuse services authority; and

- (4) Assign other county human services functions to be performed by the consolidated human services agency under the direction of the human services director, with policy-making authority granted to the consolidated human services board as determined by the board of county commissioners.

(c) A consolidated human services board appointed by the board of county commissioners shall serve as the policy-making, rule-making, and administrative board of the consolidated human services agency. The consolidated human services board shall be composed of no more than 25 members. The composition of the board shall reasonably reflect the population makeup of the county and shall include:

- (1) Eight persons who are consumers of human services, public advocates, or family members of clients of the consolidated human services agency, including: one person with mental illness, one person with a developmental disability, one person in recovery from substance abuse, one family member of a person with mental illness, one family member of a person with a developmental disability, one family member of a person with a substance abuse problem, and two consumers of other human services.
- (1a) Notwithstanding subdivision (1) of this subsection, a consolidated human services board not exercising powers and duties of an area mental health, developmental disabilities, and substance abuse services board shall include four persons who are consumers of human services.
- (2) Eight persons who are professionals, each with qualifications in one of these categories: one psychologist, one pharmacist, one engineer, one dentist, one optometrist, one veterinarian, one social worker, and one registered nurse.
- (3) Two physicians licensed to practice medicine in this State, one of whom shall be a psychiatrist.
- (4) One member of the board of county commissioners.
- (5) Other persons, including members of the general public representing various occupations.

The board of county commissioners may elect to appoint a member of the consolidated human services board to fill concurrently more than one category of membership if the member has the qualifications or attributes of more than one category of membership.

All members of the consolidated human services board shall be residents of the county. The members of the board shall serve four-year terms. No member may serve more than two consecutive four-year terms. The county commissioner member shall serve only as long as the member is a county commissioner.

The initial board shall be appointed by the board of county commissioners upon the recommendation of a nominating committee comprised of members of the preconsolidation board of health, social services board, and area mental health, developmental disabilities, and substance abuse services board. In order to establish a uniform staggered term structure for the board, a member may be appointed for less than a four-year term. After the subsequent establishment of the board, its board shall be appointed by the board of county commissioners from nominees presented by the human services board. Vacancies shall be filled for any unexpired portion of a term.

A chairperson shall be elected annually by the members of the consolidated human services board. A majority of the members shall constitute a quorum. A member may be removed from office by the county board of commissioners for (i) commission of a felony or other crime involving moral turpitude; (ii) violation of a State law governing conflict of interest; (iii) violation of a written policy adopted by the county board of commissioners; (iv) habitual failure to attend meetings; (v) conduct that tends to bring the office into disrepute; or (vi) failure to maintain qualifications for appointment required under this subsection. A board member may be removed only after the member has been given written notice of the basis for removal and has had the opportunity to respond.

A member may receive a per diem in an amount established by the county board of commissioners. Reimbursement for subsistence and travel shall be in accordance with a policy set by the county board of commissioners. The board shall meet at least quarterly. The chairperson or three of the members may call a special meeting.

- (d) The consolidated human services board shall have authority to:
- (1) Set fees for departmental services based upon recommendations of the human services director. Fees set under this subdivision are subject to the same restrictions on amount and scope that would apply if the fees were set by a county board of health, a county board of social services, or a mental health, developmental disabilities, and substance abuse area authority.
  - (2) Assure compliance with laws related to State and federal programs.
  - (3) Recommend creation of local human services programs.
  - (4) Adopt local health regulations and participate in enforcement appeals of local regulations.
  - (5) Perform regulatory health functions required by State law.
  - (6) Act as coordinator or agent of the State to the extent required by State or federal law.
  - (7) Plan and recommend a consolidated human services budget.
  - (8) Conduct audits and reviews of human services programs, including quality assurance activities, as required by State and federal law or as may otherwise be necessary periodically.
  - (9) Advise local officials through the county manager.
  - (10) Perform public relations and advocacy functions.
  - (11) Protect the public health to the extent required by law.
  - (12) Perform comprehensive mental health services planning-planning if the county is exercising the powers and duties of an area mental health, developmental disabilities, and substance abuse services board under the consolidated human services board.
  - (13) Develop dispute resolution procedures for human services contractors and clients and public advocates, subject to applicable State and federal dispute resolution procedures for human services programs, when applicable.

Except as otherwise provided, the consolidated human services board shall have the powers and duties conferred by law upon a board of health, a social services board, and an area mental health, developmental disabilities, and substance abuse services board.

Local employees who serve as staff of a consolidated county human services agency are subject to county personnel policies and ordinances only and are not subject to the provisions of the State Personnel Act. Act, unless the county board of commissioners elects to subject the local employees to the provisions of that Act. All consolidated county human services agencies shall comply with all applicable federal laws, rules, and regulations requiring the establishment of merit personnel systems.

(e) The human services director of a consolidated county human services agency shall be appointed and dismissed by the county manager with the advice and consent of the consolidated human services board. The human services director shall report directly to the county manager. The human services director shall:

- (1) Appoint staff of the consolidated human services agency with the county manager's approval.
- (2) Administer State human services programs.
- (3) Administer human services programs of the local board of county commissioners.
- (4) Act as secretary and staff to the consolidated human services board under the direction of the county manager.
- (5) Plan the budget of the consolidated human services agency.
- (6) Advise the board of county commissioners through the county manager.
- (7) Perform regulatory functions of investigation and enforcement of State and local health regulations, as required by State law.
- (8) Act as an agent of and liaison to the State, to the extent required by law.
- (9) Appoint, with the county manager's approval, an individual that meets the requirements of G.S. 130A-40(a).

Except as otherwise provided by law, the human services director or the director's designee shall have the same powers and duties as a social services director, a local health director, ~~and~~ a director of an area mental health, developmental disabilities, and substance abuse services authority.

(f) ~~This section applies to counties with a population in excess of 425,000."~~

## SECTION 2. G.S. 153A-76 reads as rewritten:

"§ 153A-76. Board of commissioners to organize county government.

The board of commissioners may create, change, abolish, and consolidate offices, positions, departments, boards, commissions, and agencies of the county government, may impose ex officio the duties of more than one office on a single officer, may change the composition and manner of selection of boards, commissions, and agencies, and may generally organize and reorganize the county government in order to promote orderly and efficient administration of county affairs, subject to the following limitations:

- (1) The board may not abolish an office, position, department, board, commission, or agency established or required by law.
- (2) The board may not combine offices or confer certain duties on the same officer when this action is specifically forbidden by law.
- (3) The board may not discontinue or assign elsewhere a function or duty assigned by law to a particular office, position, department, board, commission, or agency.
- (4) The board may not change the composition or manner of selection of a local board of education, the board of health, the board of social services, the board of elections, or the board of alcoholic beverage control.
- (5) The board may not abolish nor consolidate into a human services agency a hospital authority assigned to provide public health services pursuant to Section 12 of S.L. 1997-502 or a public health authority assigned the power, duties, and responsibilities to provide public health services as outlined in G.S. 130A-1.1.
- (6) A board may not consolidate an area mental health, developmental disabilities, and substance abuse services board into a consolidated human services board. The board may not abolish an area mental health, developmental disabilities, and substance abuse services board, except as provided in Chapter 122C of the General Statutes. This subdivision shall not apply to any board that has exercised the powers and duties of an area mental health, developmental disabilities, and substance abuse services board as of January 1, 2012.
- (7) The board may not abolish, assume control over, or consolidate into a human services agency a public hospital as defined in G.S. 159-39(a) pursuant to G.S. 153A-77."

SECTION 3. Article 2 of Chapter 130A of the General Statutes is amended by adding the following new sections to read:

"§ 130A-34.3. Incentive program for public health improvement.

(a) In order to promote efficiency and effectiveness of the public health delivery system, the Department shall establish a Public Health Improvement Incentive Program. The Program shall provide monetary incentives for the creation and expansion of multicounty local health departments serving a population of not less than 75,000.

(b) The Commission shall adopt rules to implement the Public Health Improvement Incentive Program.

"§ 130A-34.4. Strengthening local public health infrastructure.

(a) By July 1, 2014, in order for a local health department to be eligible to receive State and federal public health funding from the Division of Public Health, the following criteria shall be met:

- (1) A local health department shall obtain and maintain accreditation pursuant to G.S. 130A-34.1.
- (2) The county or counties comprising the local health department shall maintain operating appropriations to local health departments from local ad valorem tax receipts at levels equal to amounts appropriated in State fiscal year 2010-2011.

(b) The criteria established in subsection (a) of this section shall be in addition to any other funding criteria established by State or federal law."

SECTION 4. G.S. 130A-1.1(b) reads as rewritten:

"(b) A local health department shall ensure that the following 10 essential public health services are available and accessible to the population in each county served by the local health department:

- (1) Monitoring health status to identify community health problems.
- (2) Diagnosing and investigating health hazards in the community.
- (3) Informing, educating, and empowering people about health issues.
- (4) Mobilizing community partnerships to identify and solve health problems.
- (5) Developing policies and plans that support individual and community health efforts.
- (6) Enforcing laws and regulations that protect health and ensure safety.
- (7) Linking people to needed personal health care services and assuring the provision of health care when otherwise unavailable.
- (8) Assuring a competent public health workforce and personal health care workforce.
- (9) Evaluating effectiveness, accessibility, and quality of personal and population-based health services.
- (10) Conducting research.

~~As used in this section, the term "essential public health services" means those services that the State shall ensure because they are essential to promoting and contributing to the highest level of health possible for the citizens of North Carolina. The Departments of Environment and Natural Resources and Health and Human Services shall attempt to ensure within the resources available to them that the following essential public health services are available and accessible to all citizens of the State, and shall account for the financing of these services:~~

- (1) ~~Health Support:~~
  - a. ~~Assessment of health status, health needs, and environmental risks to health;~~
  - b. ~~Patient and community education;~~
  - c. ~~Public health laboratory;~~
  - d. ~~Registration of vital events;~~
  - e. ~~Quality improvement; and~~
- (2) ~~Environmental Health:~~
  - a. ~~Lodging and institutional sanitation;~~
  - b. ~~On-site domestic sewage disposal;~~
  - c. ~~Water and food safety and sanitation; and~~
- (3) ~~Personal Health:~~
  - a. ~~Child health;~~
  - b. ~~Chronic disease control;~~
  - c. ~~Communicable disease control;~~
  - d. ~~Dental public health;~~
  - e. ~~Family planning;~~
  - f. ~~Health promotion and risk reduction;~~
  - g. ~~Maternal health; and~~
- (4) ~~Public Health Preparedness.~~

~~The Commission for Public Health shall determine specific services to be provided under each of the essential public health services categories listed above."~~

**SECTION 5.** The Program Evaluation Division of the General Assembly shall study the feasibility of the transfer of all functions, powers, duties, and obligations vested in the Division of Public Health in the Department of Health and Human Services to the University of North Carolina Healthcare System and/or the School of Public Health at The University of North Carolina and submit its findings and recommendations to the Joint Legislative Program Evaluation Oversight Committee and the Joint Legislative Oversight Committee on Health and Human Services no later than February 1, 2013.

SECTION 6. This act is effective when it becomes law.  
In the General Assembly read three times and ratified this the 21<sup>st</sup> day of June,  
2012.

s/ Walter H. Dalton  
President of the Senate

s/ Thom Tillis  
Speaker of the House of Representatives

s/ Beverly E. Perdue  
Governor

Approved 12:20 p.m. this 29<sup>th</sup> day of June, 2012

AUGUST 01, 2016 8:30 A.M.

**JONES COUNTY BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET**

**TRENTON, NC 28585**

**MINUTES**

**COMMISSIONERS PRESENT:**

Zack Koonce, Chairperson  
Frank Emory, Vice-Chairperson  
Mike Haddock, Commissioner  
Sondra Ipock-Riggs, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Angelica Hall, Clerk

**COMMISSIONERS ABSENT:**

Joseph Wiggins, Commissioner

The Chairperson called the meeting to order. Commissioner Mike Haddock gave the invocation. **MOTION** was made by Commissioner Frank Emory, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the agenda be **APPROVED** as presented.

**MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the minutes for Regular Meeting on July 18, 2016 be **APPROVED**.

**PUBLIC COMMENT PERIOD:**

No Comment

**1. JONES COUNTY SCHOOLS-CAREER & TECHNICAL EDUCATION AND WIOA PROGRAM**

No presentation

**2. LATE APPLICATION**

Mr. Samuel Croom, Tax Administrator, presented the Board with a late application for approval. There was no discussion. **MOTION** made by Commissioner Sondra Ipock-Riggs seconded by Commissioner Frank Emory and unanimously carried **THAT** the late application **APPROVED** as presented. A copy of this application is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

**3. ANIMAL BITE/EXPOSURE FY 2015-2016**

Mr. Wesley Smith, Health Director, presented to the Board the Animal Bite/Exposure Report for FY 2015-2016. Mr. Smith explained to the Board that rabies and communicable disease control laws impose duties on local health directors to respond to reported animal bites, manage potential human exposure to rabies, and organize at least one rabies vaccination clinic per year. Mr. Smith request the Board receive the Animal Bite/Exposure Report for FY 2015-2016. **MOTION** made by Commissioner Mike Haddock seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the report be **RECIEVED** as presented. A